



## Ice Machine Cleaning & PM Checklist

Except in the case of an uncontrollable circumstance, ice machine cleaning and servicing shall consist of 4 service calls per year (every 3 months) over the course of a year during normal working hours, Monday-Friday 7:30-4:00.

**Please refer to the checklist below:**

- Ensure that the bin thermostat is functioning and properly mounted.
- Check for any visible water leaks.
- Check for any algae build-up in ice bin and inform manager if present
- Clean and sanitize bin every 3 months (4x per year)
- Check the bin door for proper operation.
- Wash remote condensers with hot water
- Cleaned per manufacturer's specifications, every 3 months (4x per year)

Detailed Service Provider Field Service Report will be made available to Dutch Bros Facilities through the Ecotrak work order at the completion of each service visit.

Maintenance services will be provided in compliance with manufacturer's specified recommendations.

Service Provider will instruct Dutch Bros Manager/Operator in the basic operation of the equipment to provide the greatest operating efficiency.

Proposals will be provided to Dutch Bros Facilities through Ecotrak at service provider's standard rates and prices for parts and labor for any additional repair services and must be approved by the Regional Facilities Manager and/or the Senior Facilities Manager.