

HVAC PREVENTIVE MAINTENANCE INFORMATION SHEET

DATE _____ STORE _____ AMBIENT TEMP _____ VOLTAGE _____
 UNIT _____ MODEL _____ PHASE _____
 SERIAL _____

AFTER WASHING CONDENSOR COIL WITH WATER, RUN UNIT 15 MINUTES BEFORE TAKING ANY MEASUREMENTS

COMPRESSORS	SUCTION	DISCHARGE	AMPS	RATED AMPS	SUPERHEAT	SUBCOOLING
CIR 1	_____	_____	_____	_____	_____	_____
CIR 2	_____	_____	_____	_____	_____	_____
CIR 3	_____	_____	_____	_____	_____	_____
CIR 4	_____	_____	_____	_____	_____	_____
BLOWER (CHECK BELT AND SCHEEVE)		<input type="text"/>	_____	_____	<input type="text"/>	<input type="text"/>

C.F.M.'S CHECK RELAYS AND FAN CYCLE SWITCHES *** WHILE CHECKING FANS, NOTE ANY NOISY BEARINGS AND CHECK FOR PROPER DIRECTION***

FAN 1	<input type="text"/>	<input type="text"/>	_____	_____	<input type="text"/>	<input type="text"/>
FAN 2	<input type="text"/>	<input type="text"/>	_____	_____	<input type="text"/>	<input type="text"/>
FAN 3	<input type="text"/>	<input type="text"/>	_____	_____	<input type="text"/>	<input type="text"/>
FAN 4	<input type="text"/>	<input type="text"/>	_____	_____	<input type="text"/>	<input type="text"/>

ELECTRICIAL

CHECK CONTACTORS FOR ANY BURNS.

TOTAL AMPDRAW PER LEG _____

CHECK CAPACITORS FOR ANY DEFORMATIONS

BELTS QUANTITY _____ SIZE _____

FILTERS QUANTITY _____ SIZE _____

PLEASE LIST ANY OTHER PROBLEMS OBSERVED, SUCH AS CONDITION OF COILS, CONDITION OF UNIT, ROTT-OUTS, NON-CONDENSABLES, BEARINGS ON FANS OR MOTORS..
