



## PREVENTATIVE MAINTENANCE TASK LIST

Procedure	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Ice machine service Replace water filters												
Boilers before fall startup												
Replace air handler air filters												
Check air handler operation												
Check cooling tower operation												
Replace cooling tower belt												
Replace exhaust fan belts (first half winter, second half summer)												
Check self contained walk in coolers operation												
Check main walk in cooler/freezer operation												

MAINTENANCE COMPLETED BY TECHNICIAN: \_\_\_\_\_

MANAGER ON DUTY SIGNATURE: \_\_\_\_\_

DATE COMPLETED: \_\_\_\_\_