		Low Temp					Med. Temp	i. Temp		
	Rack Systems	Comp: A	A-1	Comp: A-2	Comp-1	Comp-2	Comp-3	Comp-4	Comp-5	
	Cleaning									
1	Clean and sweep motor room									
	Electrical									
1	Tighten all electrical connections									
2	Check all contactors for pitting, replace as necessary									
3	Check service disconnect									
4	Check Phase loss Monitor (dry run)									
	Alarm									
1	Test refrigeration alarm (remote and off site monitoring)									
	Refrigeration system									
1	Leak Check system (Leak Detector) - record issues and corrective actions.									
2	Check for leaks (refrigerant and oil) Visual									
3	Check all piping clamps and cap tubes for vibration wear									
4	Check moisture indicator sight glass									
	Controls									
1	Check CPC for any active alarms, faulty sensors									
2	Check all boards for proper operation									
3	Tighten all board connections									
				Seafood	Seafood	Produce		Bakery		
	Cases/Walk-in Boxes	Meat Coo	oler	Cooler	Freezer	Cooler	I/C Freezer	Freezer		
1	Check thermometers									
2	Check air flow									
	Glycol System Pump Station	Supply	у	Return						
1	Check supply and return pressure adjust return pressure to ~20PSI									
2	Record glycol level in reservoir									
									Deli q	
	Self-Contained Equipment		Bakery Cases		Olive Case	Candy Case	Shrimp Case	Deli End Cap	chill	
	Clean Condenser Coil					,			 	

	Check Condensate Pans							
	Self-Contained Equipment	Sushi Cas		Refrig Prep Table-1	Refrig Prep Table-2	Refrig Prep Table-3	Ice Machine	I/C Storage Freezer
1	Clean Condenser Coil							
2	Check condensate pans							

Tasking List for Service Contract

Quarterly Service January and July

	HVAC		Equipment									
	Description of Task	RTU-1	RTU-2	RTU-3	RTU-4	RTU-5	RTU-6	RTU-7	RTU-8	UH-1	UH-2	UH-3
	Cleaning											
1	Change Air Filters in all HVAC Equipment - date new filters											
	Unit Exterior											
1	Check all panels, secure as necessary											
2	Comb damaged condenser fins											
3	Check for any damaged gaskets, replace as necessary											
	Electrical											
1	Tighten all electrical connections											
	Blower											
1	Check blower wheel											
2	Check Blower wheel pulleys											
3	Check V-belts - replace as necessary											
4	Check Belt tensioner											
	Outside air dampers											
1	Check that dampers have not moved from balancing marks											
	Refrigeration											
1	Check for leaks (refrigerant and oil)											
2	Check moisture indicator site glass											
	Controls											
1	Check all boards for proper operation											
2	Tighten all board connections											
3	Check CPC for any active alarms											
										4		
	Supply, Exhaust, and Transfer Fans	Ex-1	Ex-2	Ex-3	Ex-4	SF-1	SF-2	TF-1	TF-2			

ĺ		Supply, Exhaust, and Transfer Fans	Ex-1	Ex-2	Ex-3	Ex-4	SF-1	SF-2	TF-1	TF-2
	1	Check V-belts - replace as necessary								