

# DAVACO HVAC PM

Date:	Contractor:	RSC MECHANICAL INC
Site/Address:	Technician:	
	Office Contact:	MICHELLE CAIN 317-474-4006
Ticket #:	Email:	<a href="mailto:MICHELLE.CAIN@RSCMECH.COM">MICHELLE.CAIN@RSCMECH.COM</a>
Work Order #:	PM Frequency	QUARTERLY (EVERY 90 DAYS)

Make:	Model #:	Serial #:	Unit Number:
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PM TASK	FREQUENCY	SAT	UNSAT
1. CHANGE ALL AIR FILTERS	Q3		
2. SHUT THE UNIT DOWN AND INSPECT THE BLOWER BELT	Q3		
3. VERIFY PROPER OPERATION OF COMPRESSOR (heat pump only)	Q3		
4. VISUALLY INSPECT OPERATION OF SUPPLY AND CONDENSER FAN	Q3		
5. INSPECT CONTACTORS FOR PROPER OPERATION	Q3		
6. CHECK FOR PROPER OPERATION OF HEATING SYSTEM	Q3		
7. INSPECT EVAPORATOR AND CONDENSER COIL (heat pump only)	Q3		
8. INSPECT DRAIN PANS FOR STANDING WATER	Q3		
9. INSPECT THERMOSTAT	Q3		
10. VISUALLY INSPECT CONDENSATE PUMP AND CONDENSATE DRAIN	Q3		

**PLEASE NOTE ANY DEFICIENCIES FOUND ON PM.**

MANAGER SIGNATURE: _____	DATE OF SIGNATURE _____	
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**THE TIER 1 PM INCLUDES FILTER CHANGES AND VISUAL INSPECTION OF THE HEATING/COOLING EQUIPMENT. THIS IS A BARE MINIMUM PM WHERE ALL COMPONENTS WILL BE INSPECTED AND ADDITIONAL MAINTENANCE IDENTIFIED. A QUOTE WILL BE PROVIDED FOR COIL CLEANING OR ANY OTHER MAINTENANCE THAT IS NOT SPECIFICALLY LISTED ON THIS PM SHEET.**