



FCU AND RMAHU  
PREVENTIVE MAINTENANCE FORM

DATE: \_\_\_\_\_

UNIT #: \_\_\_\_\_

LOCATION: \_\_\_\_\_

MODEL: \_\_\_\_\_

SERIAL: \_\_\_\_\_

FILTER SIZE: \_\_\_\_\_

BELT SIZE: \_\_\_\_\_

- Upon approval, check in with M.O.D. and sign in to the log.
- Change air filter and check belt. There always should be an extra belt in the unit.
- Check scheeve and pulley for proper alignment and for smoothness.
- Lubricate bearings and motors.
- Check drain pan and line, blow out lines with nitrogen.
- Verify that all blowers, motors, and brackets are tight and in good shape.
- Brush clean the water coil. If needed, blow nitrogen through the coil.
- Inspect all wiring, controls, transformers, relays, and contactors. If found in bad condition, call for a work order while on-site.
- Check electric heaters, for broken/grounded heaters. We use heaters year around, so check them!!!!

Heat Amps: \_\_\_\_\_ Heat Amps: \_\_\_\_\_ Heat Amps: \_\_\_\_\_ Heat Amps: \_\_\_\_\_

Heat Amps: \_\_\_\_\_ Heat Amps: \_\_\_\_\_

Blower Motor Amps: \_\_\_\_\_ R.L.A.: \_\_\_\_\_

- Check the actuator for loose wiring and any unusual noise.
- Check for any water leaks from the actuator or the chilled water piping.
- After service, properly secure all panels, picking up any screws and trash and properly disposing of it.

List any abnormalities that you find:

PRINTED NAME

COMPANY NAME

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