

# DAVACO HVAC PM

Date:	Contractor: RSC MECHANICAL INC	
Site/Address:	Technician:	
Ticket #:	Office Contact: MICHELLE CAIN 317-474-4006	
Work Order #:	Email: <a href="mailto:MICHELLE.CAIN@RSCMECH.COM">MICHELLE.CAIN@RSCMECH.COM</a>	
	PM Frequency: QUARTERLY (EVERY 90 DAYS)	

Make:	Model #:	Serial #:	Unit Number:
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PM TASK	FREQUENCY READING	SAT	UNSAT
1. CHANGE ALL AIR FILTERS	Q3	<input type="checkbox"/>	<input type="checkbox"/>
2. CHANGE BELTS AS NEEDED	Q3	<input type="checkbox"/>	<input type="checkbox"/>
3. OPERATIONAL INSPECTION	Q3	<input type="checkbox"/>	<input type="checkbox"/>
4. CHECK OPERATIONAL VOLTAGES AND AMPERAGE OF COMPRESSOR	Q3	<input type="checkbox"/>	<input type="checkbox"/>
5. CHECK OPERATION OF SUPPLY FAN	Q3	<input type="checkbox"/>	<input type="checkbox"/>
6. CHECK OPERATION OF CONDENSER FAN	Q3	<input type="checkbox"/>	<input type="checkbox"/>
7. INSPECT CONTACTORS FOR PROPER OPERATION	Q3	<input type="checkbox"/>	<input type="checkbox"/>
8. CHECK FOR PROPER OPERATION OF THE HEATING SYSTEM	Q3	<input type="checkbox"/>	<input type="checkbox"/>
9. CLEAN EVAPORATOR AND CONDENSER COIL (heat pump only)	Q3	<input type="checkbox"/>	<input type="checkbox"/>
10. BLOW OUT DRAIN LINE WITH COMPRESSED AIR/ NITROGEN	Q3	<input type="checkbox"/>	<input type="checkbox"/>
11. REMOVE ANY STANDING WATER FROM DRAIN PANS	Q3	<input type="checkbox"/>	<input type="checkbox"/>
12. INSPECT PULLEYS	Q3	<input type="checkbox"/>	<input type="checkbox"/>
13. CLEAN SUPPLY AND RETURN DIFFUSERS	Q3	<input type="checkbox"/>	<input type="checkbox"/>
14. LEAK CHECK REFRIGERATION SYSTEM FOR OBVIOUS LEAKS (heat pump only)	Q3	<input type="checkbox"/>	<input type="checkbox"/>
15. INSPECT THERMOSTAT AND CHANGE BATTERIES AS NEEDED	Q3	<input type="checkbox"/>	<input type="checkbox"/>
16. TIGHTEN ELECTRICAL CONNECTIONS	Q3	<input type="checkbox"/>	<input type="checkbox"/>
17. LUBRICATE FAN MOTORS WITH GREASE FITTINGS. (WE WILL NOT BE GREASING SEALED BEARINGS THAT DO NOT REQUIRE MAINTENANCE)	Q3	<input type="checkbox"/>	<input type="checkbox"/>
18. CHECK OPERATION OF ECONOMIZER AND CLEAN FILTERS	Q3	<input type="checkbox"/>	<input type="checkbox"/>
19. INSPECT HEAT EXCHANGER AND TAKE PICTURES OF THE HEAT EXCHANGER	Q3	<input type="checkbox"/>	<input type="checkbox"/>
20. CLEAN CONDENSATE PUMP AND VERIFY PROPER OPERATION	Q3	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

**PLEASE NOTE ANY DEFICIENCIES FOUND ON PM.**


MANAGER SIGNATURE: _____	DATE OF SIGNATURE _____
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THE TIER 3 PM INCLUDES FILTER CHANGES, VISUAL INSPECTIONS OF ALL MAJOR COMPONENTS, AND OPERATIONAL INSPECTIONS OF THE HEATING/COOLING EQUIPMENT. WE WILL ALSO BE PROACTIVELY COMPLETING PM TASKS TO REDUCE DOWN TIME AND EXTEND THE LIFE OF THE HVAC EQUIPMENT. THIS IS A PREMIUM PM THAT WILL MAINTAIN YOUR EQUIPMENT AT THE HIGHEST LEVEL.